



Processed Product Application – WSDA Organic Program

Business Name: _____ **Cert No:** _____

Processed products are single or multi-ingredient products that are cut, mixed, cooked, brewed, or otherwise processed by your business. Complete this application for each product you process and represent as organic. If you are handling but not processing the product, complete an [Application for a Handled Product](#) instead.

The forms linked within this application are available online at: <https://agr.wa.gov/Organic>. Contact our office if you would like us to send you hard copies of any of the forms.

Product Information

1. Product name: _____
Your product name should match how the product will be represented to customers
2. When do you expect to begin handling this new product? (Month/Day/Year) _____
3. Which label claim are you pursuing?
☐ Organic
☐ Made with Organic (specified ingredients or food group(s))
☐ 100% Organic*
* A processed product making the 100% Organic claim must contain (by weight or fluid volume, excluding water and salt) 100 percent organically produced ingredients and only be processed using certified organic processing aids
4. Is this product a single or multi-ingredient processed product?
☐ Single ingredient, complete a [Single-Ingredient Product Formulation](#)
☐ Multi-ingredient, complete a [Multi-Ingredient Product Formulation](#)
☐ N/A, this is the same formulation as: _____
5. Does your operation work with another operation to custom handle or co-process this product?
☐ Yes, complete a [custom handling and co-processing information](#) form for each custom handler or co-processor you work with
☐ No

Organic Ingredients

6. Attach a current organic certificate for each supplier of organic ingredients listed on your product formulation. *You do not need to submit certificates for suppliers who are certified by WSDA Organic Program, or that you have recently submitted for other products.*

Non-Organic Ingredients

Please note alternative formats may be provided in lieu of the linked forms, provided they include all of the requested information. You do not need to re-submit supporting documentation for ingredients or processing aids you have recently submitted to our office.

7. Does the product include any non-organic ingredients or processing aids?
☐ Yes ☐ No, skip to *Label Information*
 - 7a. If yes, submit a specification sheet, label, or other documentation verifying the composition of each non-organic substance and compliance with any applicable annotations noted in either [205.605](#) or [205.606](#).



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8. Does the product include yeast or any non-organic **agricultural** ingredients?
- ☐ Yes ☐ No
- 8a. If yes, submit a [Non-Organic Ingredient Affidavit](#) for each non-organic agricultural ingredient or yeast.
- 8b. If yes, submit a [Commercial Availability Record](#) for each non-organic agricultural ingredient or yeast. *A Commercial Availability Record is not needed for products with a 'Made with Organic' claim.*
9. Does the product include any non-organic natural flavors?
- ☐ Yes, submit a [Natural Flavor Product Questionnaire](#) and [Commercial Availability Record](#) for each non-organic natural flavor.
- ☐ No
10. Does the product include either citric acid, enzymes, or tocopherols?
- ☐ Yes, submit a [Non-Organic Ingredient Affidavit](#) for each of these ingredients.
- ☐ No

Label Information

11. Complete the table listing each label this product will be packed into

Label name <i>(Include size, packaging type, and brand as appropriate)</i>	Organic certifier listed on the label	Previously approved for your account
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

12. Submit a draft of each label that this product will be packed into. *You do not need to submit labels that have been approved for your certification account. Labels that identify different varieties or product names are considered distinct labels—even if using the same artwork or format—and must be submitted for review.*
13. Will you be packing into any labels that list a certifier other than WSDA Organic Program on the label?
- ☐ Yes, submit verification the displayed certifier has approved the label. *The [WSDA Organic Label Approval Verification Form](#) can be used for this purpose.*
- ☐ No

Fee Information

New products will be invoiced at a rate of either \$40.00 for single ingredient processed products or \$60.00 for multi-ingredient processed products. New product applications submitted with an initial application for certification and updates to existing products are exempt from this fee.